

ITEM	DATE
Job Orders	August 8, 2019

Position	Qualifications/Requirements	Job Summary	Date Posted
QuickBooks Secretary #604	Know payroll and basics of payroll system. Familiar with QuickBooks.	Calexico. Perform payroll, create invoices, input data, answer telephones and greet customers.	8/6/19
Irrigation Foreman #603	Must have valid ca-driver's license. Must be bilingual - English and Spanish speaking.	Brawley. Must have some experience in irrigation, sprinkler pipe/pump setups, and manage crews	8/6/19
Agricultural Mechanic #602	3 - 5 year experience as a mechanic in the agricultural industry or diesel mechanic.	Brawley. Job description available.	8/5/19
Maintenance Supervisor #601	Experience in basic building maintenance	Calexico. Job description available.	8/5/19
Clerical #600	Education or office experience needed. Computer experience in Microsoft Office Software. Fluency in Spanish.	El Centro. Provide clerical and receptionist activities in support of assigned department. Complete Job Description available.	7/31/19
Maintenance #599	Experience needed, Hotel experience preferred.	Imperial. Perform maintenance duties such as electrical, drywall and painting. Full time/permanent position	7/29/19
Quality Assurance Trainer #598	Degree & 2-4 yrs of experience production facility quality control.	Brawley	7/24/19
Quality Assurance Technician #597	1-2 years of experience in field, laboratory, or production facility quality control.	Brawley. Assures consistent quality of production	7/24/19
Tow Truck Driver #596	1-year experience. Clean record and ability to pass a background check.	Calexico. Perform tow truck duties.	7/23/19
Certified Smog Technician #594	Must be state certified	Calexico. Diagnoses and repairs smog check inspection failures.	7/18/19
Mental Health Coordinator #593	Master's Degree from an accredited school. Registered with the State of California Board of Behavioral Sciences	El Centro. Provide counseling, emotional support and assistance to clients adjusting to life or making changes	7/18/19
LVN #592	Currently licensed as a LVN in the State of California. Current CPR card. IV Therapy certified.	El Centro. Responsible for delivering patient care for patients undergoing GI and endoscopy procedures. Complete job description available.	7/17/19
RN #591	Currently licensed as a Registered Nurse in the State of California. Current CPR card. Current ACLS card or obtain within one year of hire.	El Centro. Responsible for delivering patient care for patients undergoing GI and endoscopy procedures. Complete job description available.	7/17/19
Cashiers #590	Must have at least 1-year experience.	Westmorland. Operate the point of sale system, assist customers, and provide general housekeeping.	7/16/19
Loan Officer Assistant #588	High school diploma/GED. Some clerical experience & CA driver's license	El Centro. Performs all related loan department responsibilities. Complete job description available	7/11/19
Payroll Clerk - Temp #587	Experience with MS Word, Excel and operating office equipment.	Brawley. Perform payroll duties.	7/9/19

* Please note, job orders may be opened and closed on a daily basis. Applicants are encouraged to go in to their nearest Imperial County One Stop Center for application instructions and updates.

Brawley AJCC
860 Main St.
Brawley, CA 92227
442-265-5376

Calexico AJCC
301 Heber Ave.
Calexico, CA 92231
442-265-6192

El Centro AJCC
1550 W. Main St.
El Centro, CA 92243
442-265-7579

Winterhaven AJCC
676 Baseline Rd., Bldg. 306
Winterhaven, CA 92283
760-572-0222 ext2601

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Truck Driver #586	Class "A" license, driving record and willing to work.	Drive from Imperial Valley, Los Angeles, Phoenix & back. Pick up and deliver.	7/2/19
Truck Driver #585	Must have class "A" license and at least 2 years' experience.	Drive flatbed to 7 states, WA, OR, CO, TX, AZ, UT & CA. Mon - Friday @ .50 loaded or unloaded.	7/2/19
Community Facilitator #583		El Centro. Train, support, and monitor individuals supported in the community and vocational settings, as assignment demands.	6/27/19
Sales Executive #582	Bachelor's degree in relevant field. Driver's license. 2+ yrs' experience in sales.	Calexico. Responsible for overseeing the sale of products or services from beginning to end.	6/18/19
Meal Delivery Driver #581	High school diploma or GED, Bilingual-English and Spanish. Valid CDL.	Provides a range of activities associated with meal service to seniors who are home-bound.	6/18/19
Truck Driver #580	Class A, no endorsements necessary.	Full time position, year around. Long haul.	6/18/19
Busser #578	Restaurant and customer service experience preferred.	Imperial. Clean and set tables. Serve items such as water, condiments, and coffee to patrons.	6/13/19
Chef #577	Experience required.	Imperial. Direct and participate in the preparation, seasoning, and cooking of meals.	6/13/19
IT Senior Technician #576	Please see job description.	Calexico. Complete job description available.	6/13/19
Customer Service/Network Manager Assistant #575	Please see job description.	Calexico. Complete job description available.	6/13/19
Server #574	Restaurant and customer service experience preferred.	Imperial. Take orders and serve food and beverages to patrons at tables in dining establishment.	6/12/19
Dishwasher #573	Restaurant and customer service experience preferred.	Imperial. Clean dishes, kitchen, food preparation equipment, or utensils.	6/12/19
Bale Wagon Operator #571	Experience preferred. Must have a clean driving record	Brawley. Operate machine to pick up and stack bales in specified area.	6/7/19
Truck Driver #570	Class A w/double endorsements. At least 25 yrs. of age, have at least 2 yrs. verifiable driving experience & clean DMV record	Brawley. Haul compost, agricultural materials and possibly cattle.	5/5/19
Sand Blaster - Monument Stone #569	Sandblasting experience and bilingual a plus. Must have reliable transportation.	El Centro. Operate a sandblasting rig in the manufacture of granite grave markers.	6/4/19
Mechanic #563	Must have experience in diesel repair	Brawley. Diagnose, adjust, overhaul, and/or maintain and repair any type of diesel engines.	5/22/19
Bartender #562	Must have experience, great skillset and customer service	El Centro. Mix and serve drinks to patrons, directly or through waitstaff.	5/20/19
Truck Driver #561	Class "A" license, 2 years' experience, experience driving flatbed	Drive from California to Texas.	5/16/19
Data Entry Analyst #560	Driver's license, own transportation, & required experience and education as indicated in job description.	El Centro. Provides data management oversight. Complete job description available.	5/8/19
Truck Driver #556	2 years' experience or OTR class "A" Dry van		4/26/19

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