

ITEM	DATE
Job Orders	August 20, 2018

Position	Qualifications/Requirements	Job Summary	Date Posted
Labor #418	1 years' experience, class "C" driver's license.	<b>Brawley.</b> Will be stacking boxes. Will be lifting heavy objects and working in various temperatures.	8/14/18
Forklift #417	Forklift certificate. 1 years' experience, class "C" driver's license.	<b>Brawley.</b> Load and unload, and stack boxes/crates of product.	8/14/18
Buyer #416	Associates degree, and two 2 years of work experience in a similar work setting.	<b>El Centro.</b> Oversee a wide variety of Supply Chain activities including purchase goods, supplies and other relevant services.	8/14/18
ERP Administrator #415	Industrial Engineering or Administration with minimum one year of experience. Preferable in manufacturing or distribution environments.	<b>El Centro.</b> Work in coordination with all company departments to automatized process between ERP and the actual process.	8/14/18
Quote Specialist Engineering #414	Electronic, Computer or similar carrier with minimum 6 months to 1-year experience.	El Centro. Organize and print all clients quotes by urgency. Capable to input all BOMS by electronic transfer to our ERP system.	8/14/18
Programmer #413	Computer, Electrical Engineering or related career with minimum one year of experience.	<b>El Centro.</b> interact with the end users to create and modify ERP reports and others task as required.	8/14/18
Receptionist #412	Must be bilingual and have experience	<b>Holtville.</b> Greet visitors, monitor the telephones. Type, file, copy paperwork, and other clerical duties.	8/9/18
Truck Driver (Seasonal) #411	Valid class A driver's license and good driving record.	Pistachio hauling for 1-2 months.	8/8/18
Truck Driver #110	Valid class A driver's license, good driving record, prefer TWIC.	Hauling loaded container to Long Beach Port.	8/8/18
Account Executive #409	Vehicle in working order, automobile insurance, and a valid driver's license.	<b>Imperial Valley.</b> Generate revenue for TV stations through the sale of commercial advertisements to new and existing local advertisers.	8/7/18
Pharmacy Technician #408	Pharmacy technician license	<b>Calexico.</b> Receive written prescription or refill requests and verify that information is complete and accurate.	8/7/18
Delivery Driver #407	Clean driving record. Must be reliable and have good customer service.	<b>Calexico.</b> Deliver prescription/product/merchandise to customer.	8/6/18
Clerk #406	Excellent customer service and willingness to learn.	<b>Calexico.</b> Assist customers with their purchases and process cash register transactions. Other duties as assigned.	8/6/18
Integrated Marketing Sales Consultant #405	Strong written and verbal communication skills in Spanish and English. Excellent customer service skills.	<b>El Centro.</b> Responsible for representing Entravision Communications CA media properties, and calling on local advertisers and advertising agencies	7/30/18
Maintenance #404	CPR/First Aide training, TB clearance, and live scan clearance.	<b>Holtville.</b> Maintenance and repair of facility building.	7/26/18
Caregiver #403	CPR/First Aide training, TB clearance, and live scan clearance.	<b>Holtville.</b> Work directly with elderly residents, and assist with daily activities	7/26/18

\* Please note, job orders may be opened and closed on a daily basis. Applicants are encouraged to go in to their nearest Imperial County One Stop Center for application instructions and updates.

Brawley AJCC  
860 Main St.  
Brawley, CA 92227  
(760) 344-2131

Calexico AJCC  
301 Heber Ave.  
Calexico, CA 92231  
(760) 768-7171

El Centro AJCC  
1550 Main St.  
El Centro, CA 92243  
(442) 265-4953

Winterhaven AJCC  
676 Baseline Rd.  
Winterhaven, CA 92283  
(760) 572-7171 ext. 2601

Position	Qualifications/Requirements	Job Summary	Date Posted
<b>Janitor #402</b>	Valid driver's license and own transportation. High School or equivalent.	<b>Multiple locations.</b> Responsible for cleaning buildings, removing debris, and keeping areas neat and tidy.	7/19/18
<b>Maintenance/cool #401</b>	General knowledge of simple repairs and willing to do manual labor.	<b>El Centro.</b> Cutting grass, washing windows, vacuuming, and general maintenance. Will train for possible help for banquets.	7/17/18
<b>Customer Service Rep \$400</b>	Must have basic computer knowledge. Background in Photoshop a plus	<b>El Centro.</b> Market and develop leads. Identify client needs and market products accordingly. Establish relationships with clients, follow up and schedule appointments.	7/10/18
<b>RN #399</b>	First Aide certifications up to date. Flexible Schedule	<b>Imperial Valley.</b> Patient in-home care. Going out to patient homes for services.	7/9/18
<b>LVN #398</b>	First Aide certifications up to date. Flexible Schedule	<b>Imperial Valley.</b> Patient in-home care. Going out to patient homes for services.	7/9/18
<b>Drillers #397</b>	Pre-employment physical & drug screen will be required.	<b>Calipatria.</b> (Construction) There will be Heavy lifting and working outside in the heat.	7/4/18
<b>Pharmacy Tech #396</b>	Current and valid Pharmacy Technician license	<b>Brawley.</b> Fill prescriptions, use cash register, perform inventory, order supplies and maintain clean store.	6/28/18
<b>Server #395</b>	Bilingual preferred. Willing to train.	<b>El Centro.</b> Serve and take food orders.	6/26/18
<b>Truck Driver #392</b>	Class A driver's license, minimum 23 years old, 2 years' experience.	Transporting material in all of California, Nevada, and Arizona.	6/21/18
<b>Irrigators #390</b>	Must have experience	<b>Calipatria.</b> Maintain and repair all irrigation systems in specified areas.	6/20/18
<b>Truck Drivers #389</b>	Class A license and 1 year experience	Hauling alfalfa from Calipatria to Blythe.	6/20/18
<b>Service Technician #388</b>	Basic computer skills, knowledge of Windows Operating System, iPhone and iPad, basic electrical knowledge, plumbing experience.	<b>Imperial</b>	6/18/18
<b>Cashier #386</b>	Experience preferred but not required. Willing to train, must be at least 21 years.	<b>El Centro.</b> Provide prompt and courteous customer service.	6/12/18
<b>Transport/Driver #385</b>	1 year experience and class A license	<b>Los Angeles to Brawley.</b> Food product to be delivered from Los Angeles to Brawley.	6/12/18
<b>Customer Service Rep./Insurance Producer #381</b>	Must be Bilingual - English & Spanish. Must be able to perform job duties as noted.	County-wide. Market and develop leads. Identify client needs and market products accordingly.	6/8/18
<b>Trainer #379</b>	Must be a Certified Trainer, preference of one-year experience	<b>Calexico.</b> Instruct training classes and assist one-on-ones.	6/8/18
<b>Tire Repair Technician #378</b>		<b>Calexico.</b> Inspect and repair vehicle tires as needed.	6/8/18
<b>Diesel Mechanic #377</b>	Must have 2 years' experience	<b>Calexico.</b> Inspect and repair mechanical components of vehicles to identify problems.	6/8/18
<b>General Manager #376</b>	Must have a BA in related area. Financial background, QuickBooks experience, some retail.	<b>El Centro.</b> Will be overseeing management and financial activities.	6/8/18
<b>Canvasser #373</b>	Your own transportation. Must be able to perform job duties.	<b>Imperial.</b> Locate potential clients via door to door; Generate good leads for our Outside Sales team	5/25/18
<b>Drivers #372</b>			5/24/17

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<b>Driver #369</b>	Class A not required but experience driving semi-truck is needed.	Haul trailer with product inside company.	5/22/18
<b>Truck Driver #366</b>	Must have Class A with 2 years' experience, tanker endorsement.		5/8/18
<b>Driver #358</b>	Minimum of two years of OTR Experience. Class A license with Tanker & Hazmat Endorsements.	<b>Various.</b> Safely operate a tractor- trailer, including doubles.	4/11/18
<b>Part time Driver #357</b>	Class B preferred.	<b>Valley-wide.</b> Provides safe, reliable, and efficient transportation.	4/6/18
<b>Class A Truck Driver #356</b>	Experience helpful but employer will train someone with their class A license.	<b>Brawley.</b>	4/5/18

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"This WIOA financially assisted program or activity is an equal opportunity employer/program." "Auxiliary aids and services are available upon request to individuals with disabilities."