

ITEM	DATE
Job Orders	October 12, 2017

Position	Qualifications/Requirements	Job Summary	Date Posted
Purchasing Clerk #287	Associates degree, 2 years of work experience in a similar work Settings. Microsoft Office	El Centro. Oversee a wide variety of Supply Chain activities including purchase goods, supplies and other relevant services.	10/11/17
Lead Packer #286	Previous grapefruit packing/grading experience (we call this pattern packing). Bilingual, leader & self-starting	Westmorland. Ensure the accuracy of packing product into containers.	10/11/17
Truck Driver #284	Must have a class "A" license with 2 1/2 years' experience.	Various. Full time to drive from Phoenix, LA or Inland Empire.	10/3/17
Shop Mechanic #283	6 years' experience, Class "C" driver's license Some post high school. Degree preferably.	Brawley. Inspect, troubleshoot and installation of motor, warehouse equipment.	9/26/17
Class "A" Driver #282	Class "A" license. 5 years' experience	Calexico. Car hauler.	9/26/17
Alignment Mechanic #281	Must have at least 5 years' experience.	Brawley. Balance tires, Repair, reline, replace, and adjust brakes, change oil, check and service radiator and battery.	9/26/17
Meat Cutter #280	Must be customer friendly, responsible and able to follow instructions. Willing to train.	Brawley. Wrap, weigh, label and price cuts of meat. Prepare and place meat cuts and products in display counter.	9/26/17
Heavy Equipment Operator #279	Experience required.	Ocotillo. Welding on rock plant, use of torch, light mechanical work.	9/22/17
Welder #278	Experience required.	Ocotillo. Welding on rock plant, use of torch, light mechanical work.	9/22/17
Server/Crewperson #277	Able to be trained in proper food handling techniques. Willing to work flexible shifts.	El Centro. Prepare/serve food items, perform opening and closing procedures, clean at the end of the night. Keep inventory stocked.	9/21/17
Supervisor/Assistant Manager #276	Food service industry experience preferred in QSR.	El Centro. Assist manager in executing specific aspects of the restaurant operations.	9/19/17
Payroll Clerk #275	They must be willing to work, speak and understand English, have basic knowledge in payroll,	Calexico. Employer is looking for someone to perform payroll, data entry, assist customers, answer phones, etc.	9/18/17
Community Facilitator - Tailored Day #274	1 year experience working with individuals with disabilities	El Centro. Transport, monitor and support individuals with disabilities.	9/13/17
Office Assistant #273	Must have office experience; knowledge of Microsoft Word, & QuickBooks. Bilingual in English & Spanish.	El Centro. Performing clerical duties such as scheduling, filing, entering information into company database and answering phone calls.	9/8/17
Diesel Mechanic #272	2 years' experience is required. Must be available for on-call.	Calexico. Diagnose, adjust, repair, or overhaul truck and repair any type of diesel engines.	9/6/17
Office Assistant #271	Stable work history and experience in office administration. Bilingual Spanish/English preferred.	El Centro. Answer phones. Respond to emails. Good computer skills. Greet and assist clients. Fill out healthcare enrollments.	8/30/17
Maintenance #270	Must have at least 3 years' experience and bilingual.	Calexico. Perform general maintenance in and outside office.	8/24/17

* Please note, job orders may be opened and closed on a daily basis. Applicants are encouraged to go in to their nearest Imperial County One Stop Center for application instructions and updates.

Brawley AJCC
860 Main St.
Brawley, CA 92227
(760) 344-2131

Calexico AJCC
301 Heber Ave.
Calexico, CA 92231
(760) 768-7171

El Centro AJCC
1550 Main St.
El Centro, CA 92243
(442) 265-4953

Winterhaven AJCC
676 Baseline Rd.
Winterhaven, CA 92283
(760) 572-7171 ext. 2601

Position	Qualifications/Requirements	Job Summary	Date Posted
Press Operator #267	Small press experience, squeeze, forklift, and mechanics for hydraulic, diesel and gas. Welding experience a plus.	Westmorland. Operate and maintain press machine for hay company.	8/22/17

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"This WIOA financially assisted program or activity is an equal opportunity employer/program." "Auxiliary aids and services are available upon request to individuals with disabilities."