



**Imperial County Workforce Development Board
WIOA Youth Program Services Program Year
2024-2025
Request for Proposals**

Proposers' Questions and ICWDB Answers

April 16, 2024 Q&A Publication

Q. 1

Page 14 (Partnerships) – Are letters of support required to be submitted, or is the RFP just asking for a description of letters of support as it pertains to partnerships?

A. 1

Regarding Partnerships, within Program Design of section 4.5.1 section of Partnerships, please provide an overview of how proposed partnerships will utilize additional funding to serve program participants, if applicable. Additionally, please explain and describe how either existing or proposed Letters of Support/Commitment outline partnership roles and responsibilities. Letters of support are not required to be submitted.

Q. 2

Page 20 (Attachment B) – text inserted in the first box at the top of page 20 is also being captured in the first box at the top of page 25. See word **ERROR**

ERROR

Measurement Method:

ERROR

E. Equipment Rental/Lease Maintenance: \$
Includes: Any equipment leased under an operating lease, maintenance to property classified as equipment, user fees. NO CAPITAL LEASES ARE ALLOWED.

Page 21 (Attachment B) – Repeated question. See image below. If it follows the same sequence as the last RFP I believe the question should be “Responsiveness to Performance Challenges”

-Responsiveness to technical direction or technical assistance

-Responsiveness to technical direction or technical assistance

Page 22 (Attachment C) – Numbers inserted in section II. Non Personnel (**ALL FIELDS**) is being repeated in all fields. See image below.

II. Non Personnel (<i>attach breakdown</i>)	ERROR	ERROR	ERROR
A Staff Travel-In County			
B. Staff Travel- Out of County			
C. Training, Trainings Material and Supplies	ERROR	ERROR	ERROR
D. Equipment Purchase			
E. Equipment Rental/Lease/Maintenance			
F. Rent			
G. Utilities	ERROR	ERROR	ERROR
H. Communications			
I. Office Supplies, Printing and Reproduction			
J. Insurance/Bonding/(Non Worker's Comp)			
K. Audit Costs			
L. Indirect Cost			
M. Other Expenses (<i>attach breakdown</i>)			
Total Non-Personnel	ERROR	ERROR	ERROR
Total Program Costs (Salaries and Fringe Benefits + Non Personnel)	ERROR	ERROR	ERROR

A. 2

The attachments have been uploaded to the ICWDB website in Microsoft Word Format. These can be found at <https://www.ivworkforce.com/funding-opportunities>

within the section of the WIOA Youth Program Services PY24-25 Procurement. Additionally, Attachment B had a slight revision regarding the duplicate Text Box "Responsiveness to technical direction or technical assistance." The text box has been changed to "Responsiveness to performance challenges."