**ATTACHMENT F**

**Definitions**

Operational Costs The costs of operations that are necessary and allowable.

These expenses are usually associated with the overall management and administration of the WIOA program and are not directly related to services provided to the client.

Allowable Costs The necessary and reasonable costs incurred in operating a program that are allocable to the corresponding expense categories.

Basic Skills Deficient An individual who has English, reading, writing, or computing

skills at or below the 8th grade level on a generally accepted standardized test or a comparable score on a criterion- referenced test.

Client An individual who has registered and who is receiving services (except follow-up services) under a program authorized by WIOA Title I. Participation commences on the first day following determination of eligibility.

Community Based Organization A private non-profit organization that is representative of a

community or a significant segment of a community.

Contractor The proposer(s) selected to enter into an agreement with the County to provide the services pursuant to this RFP's requirements, standards, and procedures.

Deficient in Basic Literacy Skills An individual who has English reading, writing, or computing

skills at or below the 8th grade level on a generally accepted standardized test; or who is a youth or adult, that the individual is unable to compute or solve problems, or read, write, or speak English, at a level necessary to function on the job, in the individual's family, or in society.

Eligibility Determination/Criteria The process of gathering and analyzing data related to

eligibility criteria in order to determine whether a client meets the criteria which would allow him or her to participate in the program.

Exit (Program Exit) Program exit: A participant who has a date of case closure,

completion or known exit from WIOA-funded or non-WIOA funded partner service or who does not receive any WIOA-

funded or non- WIOA funded partner service for ninety (90) days and is not scheduled for future services except follow up services.

Individual Service Strategy (ISS) Contractor staff should use the results of the youth

participant's objective assessment to develop the ISS for the youth participant. The ISS is an age appropriate, individualized, written plan of short and long-term goals that include career pathways, education and employment goals, involvement in WIOA youth program elements, support services, incentives, and stipends. For all youth, the ISS will identify the timeframe in which each youth will be expected to complete all activities related to each of the goal(s) specified in the ISS. The ISS will clearly connect the services to be provided to each youth identifying the outcomes to be achieved between WIOA enrollment and exit. The ISS directly links to one or more indicators of performance outcomes.

Linkage(s) Development of partnerships with educational institutions, Community Based Organizations, and public and private sector employers to aid in a variety of comprehensive and integrated services