

Job #	Position	Job Summary, Qualifications/Requirements & How to Apply
206	Administrative Secretary	<b>El Centro, CA.</b> Must have experience in accounting and working with QuickBooks. Employer is looking for participant to be Bilingual preferred (English/Spanish). Other duties include providing essential office support by managing schedules, correspondence (emails, calls), filing, and document preparation (reports, letters) for Owner and staff, acting as a key link for smooth daily operations, handling sensitive info, and serving as a professional first point of contact for visitors and clients, ensuring efficient workflow and organization. Bilingual Preferred. <b>How to apply:</b> Interested applicants must turn in a generic application and a resume to their nearest AJCC.
205	Mechanic	<b>Holtville, CA.</b> Basic Mechanic Skills required. (WILL BE TRAINED). Knowledge in Hydraulics, electronics, diesel, problem solving and repair machinery such as Tractor and vehicles. <b>How to Apply:</b> Applicant must pick up Company Application at 2309 E. HWY 98, Holtville, CA 92250 ask for Christian Aguirre.
204	Mover-Appliance & Furniture	<b>Oahu, Hawaii.</b> Packing/unpacking furniture, appliances and household goods. Check manifest and mark merchandise for delivery to customers. Check for any damage and help driver load the truck according to manifest. Prepare merchandise for delivery and ensure necessary equipment is taken to protect merchandise and customer's property. If you damage any merchandise or cause any damage to the home/business owner's property, you will be held responsible for all damage caused by you. <b>How to apply:</b> Application can be picked up at any AJCC, applicant must contact Luis Cabrera at 808-346-0852 once application has been completed.
202	Class A Truck Driver	<b>Imperial County/Arizona.</b> Safely transporting goods to specified locations, which includes pre-trip and post-trip vehicle inspections, adhering to traffic laws, and planning routes. Securing cargo, loading and unloading, maintaining a log of hours and activities, and communicating with dispatchers and customers. Must have a class A driver's license, 3 years' experience, a clean driving record and be at least 25 years old. <b>How to apply:</b> Submit your resume to <a href="mailto:crenshawstilltrucking@gmail.com">crenshawstilltrucking@gmail.com</a> and follow up with a phone call to 760-960-3267.
193	Cleaning Of Portable Toilets	<b>El Centro.</b> Perform cleaning duties, operating a vacuum pump, pressure washer, and chemical dispensers, along with proficiency in safe chemical handling, proper waste disposal, and maintenance. Requiring a strong work ethic, attention. Bilingual knowledge in routes and maps of the Imperial valley. Must have commercial driver license. <b>How to apply:</b> via email @loristoilets@gmail.com
184	Doctor's Technician	<b>El Centro.</b> Provide Customer Service, Multitask, Diagnostic Pre-Testing, meet all training guidelines procedures, protocols and certification requirements and clinical standards developed by the physician eyecare group. Computer knowledge. Ensure proper clinical care. Required to learn how to utilize local mode as a tool to enhance overall patient experience and perform, when necessary, with supervision from the PEG Doctors. Doctor technicians must provide proper insertion and removal of contact lenses for new and existing contact lens wearers. <b>How to apply:</b> Email resume to <a href="mailto:bm0318@nowoptics.com">bm0318@nowoptics.com</a>
183	Truck Driver	<b>Calexico.</b> 2mos of Experience. Loading and unloading merchandise. Complying with all traffic rules and regulations. Ensure vehicles are in good condition. Maintain logs. Medical Certificate needed. Must speak English. Experience with Dry van, Flatbed & Chain Straps. <b>How to apply:</b> Report in Person to 750 Pierce Avenue, Calexico with Generic Application ask for Jesus Gutierrez.

179	Diesel Mechanic	<b>El Centro.</b> Responsible for inspecting, repairing, and maintaining diesel-powered vehicles (Semi Trucks) and equipment. This includes diagnosing problems, performing preventative maintenance, and repairing or replacing faulty parts and components. <b>Schedule:</b> 40 hours a week. <b>How to apply:</b> Submit your resume to: Pick up Company Application at 272 Cedar Avenue, El Centro CA 92243 and be prepared with resume. ( <i>SONORA DIESEL</i> )
178	Truck Driver	<b>El Centro.</b> Transport containers to Long Beach Port. TWIC needed to enter port. Must have 4 years' Experience. Schedule: Hours may vary from 20-40 hours a week. <b>How to apply:</b> Submit your resume to: 272 Cedar Avenue, El Centro, CA 92243 or via Email: nicholas1transport@gmail.com ( <i>NICHOLAS TRANSPORT</i> )
177	Butcher	<b>Brawley.</b> Cut, debone, grind, and trim various types of meat. Use knives, saws, grinders, and other specialized equipment safely and efficiently. Understand different cuts of meat, their characteristics, and proper preparation methods. Weigh, wrap, label, and display meat for sale. Answer customer questions and fulfill special orders. Maintain a clean and sanitary workspace, adhere to food safety regulations, and use proper cleaning and maintenance procedures. Monitor stock levels and ensure correct storage of meat products. <b>How to apply:</b> Submit your resume to 1198 Main Street in Brawley
172	Truck Driver	<b>Calexico.</b> Loading and unloading merchandise, complying with all traffic rules and regulations. Ensure vehicles are in good condition. Maintain logs. Medical certificate needed. <b>How to apply:</b> Company Application needs to be picked up at 301 Robinson Avenue, Calexico Monday-Friday between 8am-2pm ask for Ilse Sanchez.
160	Diesel Mechanic	<b>El Centro.</b> Clean, maintain, visual inspection, and removal of parts and attachments of all trucks. Ensure proper manuals, report writing, disassembly, assembly, parts reuse evaluation, & reconditioning. Repair diesel vehicles and identify mechanical issues. Use Diagnostic tools. Minimum 3yrs of Experience. Class C License Required. <b>How to apply:</b> Apply in person with your Resume and Generic Application at 702 E. Ross Avenue, El Centro CA 92243.
152	Diesel Technical Mechanic	<b>El Centro.</b> Identifying problems: Using diagnostic equipment to identify issues. Planning work: Using technical manuals, charts, and experience to plan work procedures. Testing parts and systems: Ensuring that parts and systems are working properly. Performing maintenance: Changing oil, checking fluid levels, and rotating tires. Repairing parts: Replacing or repairing worn parts like brake pads, wheel bearings, and sensors Explaining repairs: Explaining automotive problems and repairs to clients. <b>How to apply:</b> In person with your resume to 272 Cedar Avenue, El Centro and ask for Ernesto Sanchez.
149	Caregiver	<b>Holtville.</b> Assist with the following: bathing, dressing, grooming, and toileting; feeding and hydration; patient with moving around; keeping area clean; providing company, actively engaging clients in conversation, and encouraging socialization; maintaining a safe and comfortable environment, and reporting incidents; Experience preferred. CPR certification required, TB test upon time of hire. <b>How to apply:</b> In person with a resume and generic application to 708 E Street in Holtville.
142	Truck Driver	<b>El Centro.</b> Must be able to drive a gear shift transmission vehicle. Will be assigned to the following but not limited to completion of Vehicle Inspection Reports, manage and electronic driver logs (ELD), conduct deliveries as instructed by assignment, and assist in the loading/unloading of deliveries. <b>How to apply:</b> Submit your resume directly to Bull Enterprises @ 1701 Bowker Road, El Centro CA 92243 and be prepared to complete a company application.

\*Please note, job orders may be opened and closed on a daily basis. Applicants are encouraged to go into their nearest Imperial County America's Job Center for application instructions and updates.

<b>Brawley AJCC: 860 Main Street, Brawley, CA 92227 (442) 265-5376</b>
<b>Calexico AJCC: 301 Heber Ave, Calexico, CA 92231 (442) 265-6192</b>
<b>El Centro AJCC: 2799 S. 4th Street, El Centro, CA 92243 (442) 265-4950</b>